

*Week of Welcome*



# WEEK OF WELCOME 2023

PRE-WOW GUIDE



**03**

welcome

**04**

contact us

**05**

biblical mandates

**06**

checklist

**07**

faqs

**09**

mail

**10**

dining

**11**

student life

**12**

map



# Welcome

In this guide, we have tried to anticipate and answer the questions you have regarding your transition to The Master's University. We hope you find it helpful.

**if you have any unanswered questions, feel free to give us a call at 661.362.2363.**

Welcome to The Master's University! We are excited to come alongside you as you begin your time as a TMU student. Week of Welcome (WOW) is intentionally designed to help make your transition to TMU a little easier. This program provides all incoming students and their parents with information about academics, student life activities, student services, residence life, international programs, and much more.

During this week, you will have the opportunity to engage with administrators, faculty, staff, and current TMU students. WOW staff will be available throughout the week to answer any questions you may have.

All new students are required to attend WOW. WOW begins Wednesday, January 10-11 for international and domestic students. Classes begin Tuesday, January 17.

We would love to answer any questions or hear any comments that you might have. Please feel free to contact us at any time. We look forward to seeing you in January!

**wow staff**

## **p.s. hey parents!**

join us for wow updates online!

"Like" The The Master's University Facebook page and follow @mastersuniversity on Instagram for WOW photos. Be sure to check back each day for updates!

UNIVERSITY OF  
MUSTANGS




contact us.

800.568.6248 | 661.259.3540

department	extension
orientation questions	2833
housing questions	2289
admissions	2363
registrar	2812
student accounts	2212
financial aid	2290
health center	2655
student employment/work study	2678
campus safety/parking questions	2687
it service desk	2876
library	2278
fitness center	2940
university exchange	2665
campus mail center	2349
guard shack	2500
campus safety on-duty supervisor	661.713.7561

follow us.

masters.edu  
ue.masters.edu  
gomustangs.com

-  @mastersuniversity // @tmucampuslife
-  facebook.com/mastersuniv
-  @mastersuniv





# Biblical Mandates

## **developing wisdom. establishing convictions. producing leaders.**

The Master's University is committed to developing its students into people who obey God because they are personally accountable to Him and His Word rather than to man and his arbitrary rules. Our policies regarding student conduct are divided into two categories, Biblical Mandates and University Policies. Biblical Mandates are specific commands from God's Word which apply to a believer's life. University Policies are requirements designed by the University administration to facilitate an educational environment that honors the Lord.

As an academic and spiritual community, The Master's University requires students to adhere to both Biblical Mandates and University Policies while the semester is in session or while they are representing the University in an official capacity (missions trips, concerts, sporting events, etc.). This includes Thanksgiving break, Winterim, Easter break, spring break, and post sessions.

The student, by virtue of his or her signature on the Application for Admission, agrees to live within the framework of the standards of the University both on and off campus while each semester is in session or while participating in any University-sponsored program. While a student's personal convictions may differ somewhat from these standards, their choice to become a part of The Master's University community implies a commitment to willingly abide by these policies. Students on Christmas or summer break are expected to honor the Lord by living a life submitted to biblical mandates and are encouraged to honor the authority of parents, church leaders, and employers in regard to matters of personal preference.

# Priority Checklist

- Please make arrangements to be at all scheduled WOW events.
- Read all the hyperlinked material on the WOW section of the TMU website for details and updates go to [masters.edu/wow](http://masters.edu/wow).
- Read the **TMU Student Handbook**, which can be found online by visiting [masters.edu/handbook](http://masters.edu/handbook).
- Begin making travel arrangements for an August 18 arrival for international students and August 20 for domestic students.
- Return your Health Center medical forms.
- Share orientation materials with your parents or family so they can familiarize themselves with the same information.
- Check the online Academic Calendar before scheduling any holiday travel during the school year\*. It is important that you plan carefully so you do not miss any classes or exams. If you have any questions about this, please contact the Registrar's Office at 661.362.2812.  
*\*Please note that the spring semester begins with the first session of the Truth and Life Conference on Wednesday, January 11.*
- If you plan to work on campus, you will need to:  
Establish your identity (e.g. driver's license, school ID, etc.) **AND**  
Prove your employment eligibility (e.g. social security card, passport, birth certificate, etc.)\*  
*\*Please bring originals of all documents.*

## dorm fire code.

**The following rules are to be observed in the dorm areas in compliance with the Los Angeles County Fire Code:**

There are to be no decorations on the ceilings.

There must be 12 inches of space between the ceiling and any combustible material placed on the walls.

For every five feet of continuous combustible decorations, a 12-inch separation needs to be made to help prevent the spread of fire.

No combustible decorations are to be placed on exit doors.

Christmas trees are not allowed in rooms, and only in lounges when they are sprayed with flame retardant material.

Curtains, blinds or drapes must be flame retardant material.

Unoccupied dorm room doors are not to be propped open.

Halls and stairwells must be clear of obstructions.

No extension cords are allowed (surge protectors may be used but not plugged into each other).

Floor heaters must be UL rated, equipped, and kept away from flammable items.

Absolutely no open flames of any kind are allowed in individual room or hallways.

Dorm hallway end doors and wing doors must not be propped open.



# Frequently Asked

## what furnishings are provided for each student?

bed with mattress (*extra-long twin*), wardrobe, dresser, desk, chair, vertical or mini blinds (*drapes, curtains and other window treatments are not permitted*), + limited amount of nails will be given by Resident Director upon request

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## what should i bring?

bedding (*extra-long twin sheets, pillows + blankets*), towels, washcloths, shower caddy, shower shoes, alarm clock, hangers, wastebasket, utensils, + a few dishes (*depending on how much snacking you'll be doing in your dorm*)

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## additional items to consider bringing.

small, non-halogen lamp, laundry baskets, detergents, rolls of quarters for laundry, iron, clothes-drying rack, plastic crates or storage bins, plants, posters, decorations (*use sticky tack*), hot pot and/or coffee maker (*ul listed, no open coil*), secure lock for bicycle (*u-locks recommended*), refrigerator - 3.6 cubic feet or smaller (*1 per room, must be plugged directly into wall outlet, should be checked by RA*)

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## what should i not bring?

drapes, curtains or other window treatments, pets other than goldfish or tropical fish (*aquarium limited in size to less than 10 gallons with stand; must have agreement of roommates*), microwaves, toasters or hotplates (*each hall has a microwave*), waterbeds, nails, tacks, adhesive hooks, picture hangers or screws, upholstered furniture (*due to fire laws*), combustible items such as dried flowers (*no lit candles or incense are allowed in residence halls*), posters or decorations that encourage or support violation of The Master's University Policies (*no alcoholic beverages or advertisements permitted*)

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## what laundry facilities are available?

Each dorm has coin or card operated machines – a washing machine load will cost \$1.50, and a dryer load will cost \$1.75. There is a .25 cent convenient fee for each QR code scan.

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## are there single rooms available?

No, but we are sure you will enjoy the community in the dorms.

# Frequently Asked

## **can i move into my dorm early?**

Because of our staff training schedule, we will not be able to accommodate an early arrival.

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## **can i live off campus?**

Students who live off campus must meet at least one of the following qualifications: living with parents, married, an academic senior or at least 22 years of age. You must complete an application that will be reviewed by the Deans' Office in order to receive approval to live off campus. The Off-Campus Application can be found on the Student Portal.

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## **what if i forgot something?**

Don't worry! The campus is within 3 miles of Walmart + Target.

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## **how do i select my dorm or roommate preferences?**

You can select your dorm and roommate preferences during pre-registration using the Registration Dashboard on the Student Portal. If you need to update your preferences, go back to the Registration Dashboard or contact [housing@masters.edu](mailto:housing@masters.edu).

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## **when will i find out my dorm and roommate?**

You will receive an email with your dorm and roommate assignment on Friday, August 6. Please be aware that while the Housing Committee takes everyone's requests into consideration, they will be granted based on priority and registration date.

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## **what if i have a vehicle on campus?**

If you will be driving a vehicle to campus (both as a resident or off-campus student), you must have a valid parking permit. These can be purchased by going to [permitsales.net/TMU](http://permitsales.net/TMU). If you have any questions, contact [parkingpermits@masters.edu](mailto:parkingpermits@masters.edu) or the Campus Safety Director at 661.362.2687.

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**please read important information  
regarding dress code, dorm rooms or  
campus policies in our student handbook.**



# Campus Mail

## basic campus mail information.

Mail Center personnel are eager to serve the faculty, staff and students of The Master's University. Although the Mail Center is not a branch of the U.S. Government, we are still governed by U.S. Postal Service regulations. Therefore, the Mail Center must observe federal requirements in handling and processing the mail. We have also instituted other policies in order to maximize efficiency and provide a high level of service. Visit our website at [masters.edu/mail-center](http://masters.edu/mail-center).

## mail center faqs.

### What is my student address?

All incoming mail and packages for students at The Master's University should be addressed:

STUDENT'S NAME \_\_\_\_\_ TMU # \_\_\_\_\_

THE MASTER'S UNIVERSITY

21726 PLACERITA CANYON ROAD

SANTA CLARITA, CALIFORNIA 91321-1200

### What is my TMU # ?

Your TMU # is your mailbox number. Mailbox numbers are issued by email during August provided the student has completed the registration process. You may access your mailbox combination, mailbox number and dorm information on Content Management by clicking on "Mailbox Info" (under heading "Students"). Your mailbox number is very important. Please notify everyone who will be sending you mail to include your mailbox number on all your mail. Mail received without your mailbox number will be delayed.

### What is the best way to ship personal belongings from home?

We recommend using UPS for your larger packages.

Please keep packages under 50 lbs for ease in carrying them to the dorms.

Packages should be corrugated with cushioning around items except for clothing and books.

Packages should be firmly packed and taped with reinforced packing tape. Do not use rope, twine, masking tape or duct tape on packages.

The Master's University cannot assume responsibility for items stolen or damaged during shipment. Therefore, make sure all of your packages are insured.

Refer to [ups.com](http://ups.com) for more packaging guidelines.

If packages are not prepared correctly, UPS will not honor any claims against damage.

A package slip will be placed in your mailbox the day a package arrives. Your package may be picked up in the Campus Mail Center as soon as you arrive; however, you may want to wait until you have checked in and have your room key so you don't have to carry them around.



# On-Campus Dining

## **mustang grill.**

The Mustang Grill is a gathering place for the entire community and designed to showcase a wide range of flavorful, delicious offerings for breakfast, lunch and dinner in an all-you-care-to-eat casual dining setting. Monday through Friday, the Mustang Grill offers breakfast, lunch, and dinner. On Saturdays, students can eat brunch and dinner. On Sundays, the Grill offers a continental breakfast, lunch, and dinner.

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## **the trough.**

This on-campus bistro features a bevy of grab + go wraps, salads and pastries, as well as a Starbucks-trained barista behind a full-service espresso bar. Flex bucks, cash, debit and credit are accepted.

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## **trophy coffee.**

Trophy Coffee is the on-campus hub for students, faculty and community. Serving the highest quality specialty coffee, pastries, teas and more, it's the perfect grab and go or study spot. Open Monday through Saturday 7am-10pm, and now serving in two locations - Trophy Coffee at Bross Gym and North Oaks Cafe on North Campus. Order ahead at [trophycoffee.co/order](https://trophycoffee.co/order) and get your order, whether it's in between classes or right after chapel.

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## **resident student dining plans.**

20 Flex: 20 meals per week + \$150 Flex Bucks per semester  
14 Flex: 14 meals per week + \$150 Flex Bucks per semester  
10 Flex: 10 meals per week + \$150 Flex Bucks per semester

The 20, 14 and 10 Dining Plans may also be purchased without Flex. Students sign up for their meal plan when they register. Using your Student ID card, Flex works like a debit card\* and is accepted like cash at both the Mustang Grill and The Trough.

*\* Please note that Flex Bucks can be carried over from the fall semester to the spring semester, but must be used by the end of the spring semester or they expire.*

At Bon Appetit, food is more than sustenance. That is why their objective is to bring the highest level of food and service. To accomplish this, they have assembled one of the finest and most qualified management teams in their company. Please feel free to contact any one of them with your food service questions and concerns. Bon Appetit also welcomes your email comments and suggestions.

**Leo Reyes, General Manager**

661.362.2851 | [mastersuniversity.cafebonappetit.com](https://mastersuniversity.cafebonappetit.com)

# Student Life

## campus life.

Campus life exists to serve the TMU campus for their joy in Christ. We invest in our campus through intentional communication, purposeful events and joyful service to, through, and because of our great Savior Jesus Christ. The campus life team is a student-led extension of the Office of Campus Life and its purpose is to facilitate events, activities, and traditions to promote community and fellowship with one another.

## chapel.

Chapel is the central gathering time for the proclamation of God's Word to our campus community. While primary importance is placed on the teaching of the Scriptures, we compliment this through the worship of our God in song. We meet for chapel on Monday, Wednesday and Friday, 9:15am-10:20am.

## intramurals.

Our goal is to provide sport tournaments and seasons that connect you to other students, provide a fun competitive outlet, and create memorable experiences with your fellow Mustangs. Past sports have included basketball, volleyball, spikeball, disc golf, flag football, softball, dodgeball, ultimate frisbee, and soccer.

## global outreach.

The Office of Global Outreach seeks to glorify God through the promotion of His work around the world by providing students with a practical awareness of missions and with opportunities to minister to the spiritual and physical needs of the world. Service opportunities include global outreach (go) teams and engage day.





# Campus Map



1. Reese Center for Science and Mathematics
2. Dunkin Student Center/Mustang Grill
3. Alumni House/Development/Chancellor's Office
4. Powell Library/Legacy Center
5. JJ Rutherford Administration/Welcome Center/Admissions/Financial Aid
6. Academic Resource Center
7. IT Support Center
8. Vider Administrative Services
- 8a. Health Center
9. Oaks Lounge
10. Under the Oaks

11. King Hall/ Student Life
12. Campus Production
13. Upper Oaks Swimming Pool
14. Hotchkiss Hall
15. Slight Hall
16. Dixon Hall
17. Waldock Hall
18. C.W. Smith Hall
19. Sweazy Hall
20. Tennis Courts
21. Beach Volleyball Courts





- 22. School of Online Education
- 23. Engineering and Computer Science Center
- 24. Pearl C. Schaffer School of Education Center
- 25. Campus Safety
- 26. The MacArthur Center/Bross Court
- 26a. Trophy Coffee
- 27. Louis Herwaldt Stadium
- 28. Fitness Center
- 29. Kinesiology and Physical Education Center
- 30. Cross Country Clubhouse
- 31. Plant Operations

- 32. Soccer Clubhouse
- 33. Communication Center
- 34. Biblical Studies Center
- 34a. Career Center
- 35. Music Center
- 36. Business Center
- 37. English and History Center
- 37a. Student Employment

- A. Pete Reese Field
- B. Louis Herwaldt Lawn
- C. North Campus Lawn
- D. RCSM Lawn
- E. Under the Oaks
- F. Swixon Lawn
- G. Intramural Sports Field

# Notes



# Notes



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