



PAUL T. PLEW

SCHOOL *of* MUSIC

HANDBOOK

2022-2023

The Master's University Paul T. Plew School of Music
21726 Placerita Canyon Road | Santa Clarita, CA 91321
800.568.6248 | music@masters.edu
masters.edu/music

Table of Contents

Introduction	4
Note from the Dean	4
Our Strategic Vision	4
Full –Time Music Faculty and Administration	5
Adjunct Faculty and Part time Staff	6
Academics	7
School of Music Communication	7
Music Degree Programs	7
Grade Requirements	8
Music Production Coursework	8
Advisement	8
Placement Exams	8
Primary Instrument	9
Piano Foundations	9
Piano Pedagogy	10
Concert Attendance	10
Music Scholarships	10
Performance	11
Individual Instruction	11
Collaborative Piano & Accompanying	12
Practicum & Studio Recitals	13
Juries	13
Pre-Recital Juries	15
Junior/Senior Recitals & Recital Requirements	16
School of Music Recital Standards	17
School of Music Performance Levels	18
Senior Capstone Projects	25
School of Music Information	26
Office Hours & Room Numbers	26
Practice Rooms	26
Room Use	27
Lost and Found & Student Staffing	28
Health & Safety Standards	26
Computer Technology	29
School of Music Directory	30

Introduction

Note from the Dean of the School of Music

Dear students,

It's my great pleasure to welcome you to the newly-renamed Paul T. Plew School of Music at The Master's University!

For those of you who are new in 2022-23, I'm delighted to be new alongside you, as this is my first year at TMU as well. I look forward to experiencing firsthand the heritage of this fine program—even as both you and I look forward to establishing legacies of our own, as God enables. I trust those of you who are returning will again find the community here refreshing and stimulating as we seek to honor God together in our musical endeavors.

The information in this handbook should serve as a basic guide to studying music at TMU (i.e., as a music major or minor), but we know you'll have questions. Please write us at music@masters.edu or give us a call at 661.362.2280 (or 800.568.6248 x2280), and we'll do our best to help.

Soli Deo gloria,
Dr. Hedges

Our Strategic Vision

Developing Wisdom

- Close mentorship with the music faculty
- Pursuit of academic scholarship
- Cultivating the priority of God over craft

Establishing Convictions

- Understanding that every aspect of music-making is worship
- Realizing the responsibility of stewardship of God-given gifts to become salt and light

Producing Leaders

- Learning to work in camaraderie with fellow musicians
- Growth and maturity through numerous performance opportunities
- Access to premier music instructors in Los Angeles

Full-Time Music Faculty and Administration

Dr. Ruta Bloomfield (1989)

D.M.A. Claremont Graduate University

Essentials of Music and Art, Music History, Aural Skills & Harpsichord Studies

Prof. Sarah Dixon (2006)

M.M. California State University, Northridge

Vocal & Opera Studies, Recitals & Practicum

Mrs. Jennifer Ehlen (2019)

Administrative Manager, Concert Attendance, Scholarships & Recital Hall Coord.

Dr. Don Hedges (2022)

MM, Ph.D. Indiana University

Dean of Music, Music Theory and Literature, Church Music/Worship

Prof. Ben Mason (2014)

M.M., Peabody Institute of The Johns Hopkins University

M.M. University of Georgia

Graduate Certificate in Screen Scoring, USC Thornton School of Music

Music Composition, Upper Division Music Theory, Organ Studies, Wind & String Ensemble, University Orchestra, Music & Audio Production

Prof. Lauren Mason (2007)

M.M. University of Oklahoma

Music Theory, Piano Studies & Pedagogy

Adjuncts, Part-Time Faculty and Administration

Debbie Birgean	Administrative Assistant
Scott Weber.....	Audio Production
Mauricio Gasca.....	Audio Production
Maciej Flis, MM.....	Bassoon
Janet Crouch-Shulman MAmSAT.....	Cello
Paul Plew, Ed D.....	Choral Music
Shaniee Kennedy MM.....	Clarinet
Gary Kuo, MM.....	Composition
John Hester, MFA.....	Double Bass
Gary Woodward, MM.....	Flute
Tavi Jinariu, B.A., MDiv.....	Guitar
Lawrence Rowland BA.....	Handbells
Jane Grothe Ferruzzo, MFA, DMusA.....	Harp
Preston Shepard , MM.....	Horn
Jason Kennedy MM.....	Oboe
Mark Converse, BM.....	Percussion
Kellie Cunningham, MME.....	Piano and Piano Pedagogy
Ian Vo, MFA.....	Saxophone and Jazz Ensemble
Robert Berg, MM.....	Viola
Michael Ferril, BM.....	Violin
Eric Carampatan, BM.....	Voice
Christine Anderson BA.....	Guest Handbell Faculty
Sam Rotman, DFA.....	Guest Piano Faculty
Dan Forrest, DMA.....	Guest Composition Faculty

All adjuncts may be reached at music@masters.edu or 661.362.2280

Go to our webpage: <https://www.masters.edu/academics/undergraduate/music> to see the bios of our amazing adjunct professors.

Academics

School of Music Communication

Pertinent information will be communicated from the School of Music in several different ways. Each semester you are required to attend a Music Major Meeting, typically held on the first Tuesday of the semester at 4:00 pm in the Recital Hall as part of the Performance Practicum class requirements. Class information, lesson sign-ups, Concert Attendance requirements and important announcements will be covered at this meeting. Another mode of communication often used is the bulletin boards around the music building and specifically in front of the main music office. Please check these often. You will also receive e-mails from “music@masters.edu” at your TMU e-mail address or Canvas Announcements on the Music Department Resources Page with information that pertains to all music majors or that is class-specific. You are responsible to check your student e-mail account daily so that you do not miss out on important announcements or opportunities.

Degree Programs

Bachelor of Music

Composition

Instrumental Performance

Music Education (Pre-Certification)

Piano Performance

Piano Performance with Emphasis in Pedagogy

Traditional Worship

Vocal Performance

Bachelor of Arts in Music (Various Focus Area options available)

Bachelor of Arts in Music with Emphasis in:

Modern Worship

Music Production

Bachelor of Arts in Audio Production and Communication

Grade Requirements

In order to graduate with a music degree, all students must earn a 2.0 or higher (73, C minimum) in all of their music courses.

Music Production Coursework

The Music Production degree core requirements are designed to be completed in two to three years. Students must take the courses in sequence to take the next course level. In addition, all students are required to pass the AVID Pro Tools 101/110 exams.

Advisement

Students are responsible to plan their coursework and graduate on time. Your advisor will provide guidance but you are responsible for your academic plan. Each music major is assigned to a faculty member who will advise you as you register for classes for the following semester. Music advisors are posted on the bulletin board outside of the music office. Please be proactive in planning out college classes, as there are classes that are not offered each semester, and you do not want to be left with outstanding units when you're ready to graduate. Please keep in mind that in order to graduate, a student must fulfill degree requirements from the academic catalog that corresponds to his/her first semester at TMU. You may not mix requirements from separate catalogs.

Placement Exams

If a student would like to be considered exempt from levels of music theory or aural skills, an exemption test may be obtained from the course instructors. All new TMU music students will meet with piano faculty members for placement into Piano Foundations coursework. Other transferrable credits should be discussed with your Music Advisor.

Primary Instrument

All music majors (with the exception of Music Production and Audio Production and Communication students) must declare a primary performance instrument. This is the instrument in which the student will receive private instruction and perform a jury each semester (ex: voice, flute, composition). If a student wishes to change their primary instrument, they must obtain a form from the Music Office and get it signed by the necessary faculty members. Students will need to be evaluated in their *new* instrument during their end-of-semester jury before the change can be made official.

Piano Foundations

All new TMU music students will meet with piano faculty members for placement into Piano Foundations coursework. This four-semester Piano Foundations sequence facilitates the development of functional piano skills for the non-keyboard music major and the non-performance keyboard music major. The courses build skills in the areas of keyboard theory and technique, sight-reading, solo and ensemble repertoire, harmonization and improvisation, accompanying, transposition and score reading (instrumental, vocal and choral). Course requirements by degree are listed in the Academic Catalog. Placement auditions for the four levels of Piano Foundations are available at the beginning of each academic year. *Students must receive a minimum grade of C- on the final exam in order to continue in the Piano Foundations sequence.*

Piano emphasis students who are not Piano Performance or Piano Performance & Pedagogy majors must establish sufficient skill level to place out of Piano Foundations or must take the courses to attain that skill level concurrently with individual instruction.

Piano Pedagogy

Students interested in pursuing the Piano Pedagogy Emphasis or in taking Piano Pedagogy courses must pass an entrance evaluation prior to admittance to the program. Permission to teach in the Piano Teaching Internship program is not guaranteed simply by enrolling in a course.

Concert Attendance

All music majors must register for Concert Attendance every semester as a full-time traditional student or for 8 semesters, whichever comes first. You must attend a specified number of classical concerts and turn in programs from them *within one week* of the concert date. This course is graded on a pass/fail basis and necessary for graduation. This course may be taken for 0 or .5 credits. The course syllabus for this class is posted on the course homepage on Canvas. *Read your syllabus carefully.*

The number of concerts that are required vary from semester to semester and include both on and off campus concerts and recitals. You may count one music major meeting, one master class and one event that you were involved in fully for on-campus concert attendance. The off-campus concerts must be legitimate, academic concerts of varying styles. If in doubt, ASK, but please do so *before* the event.

Music Scholarships

Music scholarships are merit-based awards given to students who perform a live audition on posted dates. Students pursuing a Bachelor of Music degree may have a higher ceiling of available funds. All students receiving scholarships must fulfill the standards listed in the Music Scholarship Agreement, such as maintaining an overall GPA of 2.5 and a GPA of 3.0 in music classes. Students receiving music funds must also be a part of the University Singers or Orchestra and one other School of Music ensemble relating to student's primary instrument (faculty/advisor input may be called upon depending on ensemble degree requirements).

Music Scholarships (cont'd)

A student's scholarship will be removed if a change of major occurs. Students are not allowed to discuss their scholarship amounts with other students. Any student found to be discussing their scholarship amount with any other student will have their scholarship revoked.

Music scholarships must be renewed each year; reapplications will be sent to the students' boxes every spring, and completed paperwork must be submitted on time to be considered for a scholarship renewal. The faculty and private instructors will discuss students' progress and dedication each year after reapplications are turned in; any necessary changes will be reflected in the student's award amount as well as communicated to the student. Any student who wishes to change his/her primary instrument must re-audition for a music scholarship in the new instrument.

Performance

Individual Instruction

- You must register for Individual Instruction in your primary instrument along with your other classes at the time of registration. Student/instructor assignment is done by the head of the discipline, but a request may be made by the student.
- To schedule your lesson time, please check your TMU email address for information from the head of the discipline or your private instructor. You may also contact your private instructor via email to schedule a weekly lesson time. You will be given a lesson time that works with your class schedule and the availability of the instructor.
- Lessons are given for a total of 6 hours (1 unit, typically 1/2 hour lessons) or 12 hours (2 units, typically 1 hour lessons) per semester. While many instructors will meet with their students once a week for 12 lessons, some instructors may schedule longer meetings during fewer weeks. Any concerns about the frequency of lesson occurrence should be brought to the instructor and the head of the discipline's attention.

Performance Individual Instruction cont'd

- All vocalists and instrumentalists that work with a pianist must pay to hire an accompanist for lessons and performances in their primary instrument each semester.
- If you wish to discontinue lessons, you must consult the private instructor and advisor, but *no refunds* will be given after the first two weeks of classes.

Vocalist Collaborative Pianist Policy

All students who are music majors with voice as their primary instrument must hire a staff pianist for lessons and performances each semester. All other students (non-music majors or music majors taking voice lessons as a secondary instrument) are encouraged to work with a pianist, particularly if they plan to take advantage of any of the provided performance opportunities. Students will attend a meeting each semester to sign a contract with a staff pianist and will also add a course corresponding with the number of hours needed with their pianist each semester to cover payment.

Instrumental Collaborative Pianist Policy

Instrumentalists should consult with their teacher early in the semester about recommendations for collaborative pianists for practicum, jury, and recital performances. Scores should be available for perusal before a commitment is made. Rehearsal dates and payment arrangements will be arranged between the instrumentalist and their collaborative pianist.

Student-Pianist Collaborative Piano Policy

Student-pianists may serve as collaborative pianists for a limited number of instrumental students upon approval from their piano instructor. Scores should be available for perusal and the instructor consulted before a commitment is made. Rehearsal dates and payment arrangements will be arranged between the students.

Performance Practicum

Performance Practicum is required of most music majors to build the students' confidence by providing performance opportunities, to create a sense of camaraderie among students within each studio and within the School of Music as a whole and to allow the faculty and class guests the opportunity to address various subjects in a group setting (master classes, career meetings, etc.). This course is graded on a pass-fail basis; grades are based on attendance at six or seven mandatory meetings per semester, one performance in a Group Practicum and the completion of a reading response corresponding to the text assigned in a given semester. Additional dates during this class time each semester may be utilized as studio classes which are organized by each individual instructor. This course may be taken for 0 or .5 credits.

Studio Recitals

Each student who is registered for individual instruction must perform in the respective studio recital at the end of each semester if one is scheduled by the instructor.

Juries

All music majors must take a jury exam in their primary performance instrument at the end of each semester. Juries in secondary instruments may be required at the instructor's discretion.

All composition majors must take a composition jury at the end of each semester when enrolled in lessons. Composition students must submit a composition portfolio consisting of bound, "performance-ready" copies of engraved scores, accompanied by (1) a one-page written description of the works, and (2) audio recordings of the works in either MIDI sequence or live performance form. Composition students must take part in the recording session each semester. The fee each semester is \$125.00. The recorded audio and score must be submitted as part of the juries each semester. Taking part in the recording is required for all composition students.

Juries (cont'd)

Juries will take place during Finals week of each semester and will make up twenty-five percent of the semester grade. Jury sign-ups will be posted in the music office at least one week before finals week; Jury Forms will also be available, which must be filled out and copied by the student and brought to the jury. Students should be prepared to perform any of the literature studied during the semester at the jury, and appropriate-level pieces will be chosen by the faculty panel. Professional dress is required (i.e., a modest dress, skirt or dress slacks and blouse for women and slacks and dress shirt for men).

Students who must make up a jury for a reason approved by the instructor must complete the jury within six weeks of the start of the new semester. They are responsible to set up a time to perform their jury with the appropriate faculty members.

Students are not required to give a jury after their required semesters of private instruction are completed or during the semester of a junior or senior recital. They are also not required to give a jury in their secondary instrument. The instructor and student may decide together to have the student perform a jury in a secondary instrument.

Approval for Continuance

Those who are pursuing a Bachelor of Music degree must be approved for continuance in their program after two semesters of individual instruction; approval will be determined at the end of semester jury. Composition majors must submit a portfolio of completed works that demonstrate sufficient progress toward their 60-minute senior recital.

MU260/460 Senior Recital / MU490 Senior Capstone Project

Faculty Recommendation

Students pursuing degrees that allow *either* a recital or approved project to fulfill the recital requirement (BA in Music and BM in Traditional Worship)

Recital/Capstone (cont'd)

will be given faculty recommendation towards one option four semesters prior to the proposed recital/project semester. Faculty recommendation will be indicated on the student's jury evaluation form and should be considered binding; both that semester's jury performance and previous work will be taken into consideration.

Pre-Recital Juries

The pre-recital jury must be completed at the specified pre-recital jury date set by the faculty. All repertoire must be presented at the pre-recital jury; no piece or additional performers may be added without the direct consent of the instructor and faculty.

- Be prepared to perform all of your recital repertoire; the jury panel will choose to hear 15 minutes of music from your recital. If you have duet or ensemble numbers, those participating should also be prepared to perform with you at this time.
- Turn in your completed Recital Details Form.
- Turn in a check for any "Additional Fees" (see syllabus for more detail).
- Turn in your completed program with the duration of each piece penciled in. Please keep in mind that a half recital requires 25 minutes of music, and a full recital requires 55 minutes of music.
- Dress: You must wear planned recital attire to your jury for approval and must follow TMU formal dress code.

Composition majors will work with their instructor in order to determine which of their original pieces are most representative of their creative efforts, and these selections will comprise the entirety of the 15 minute pre-recital jury. The composition students will also provide their panel with no fewer than two bound, performance-ready copies of all scores for review, including those remaining works that are not selected for inclusion in the pre-recital jury. If the student is unable to assemble the required performing forces for a given work, the student may petition their panel to adjudicate that particular work via an audio recording from a previous performance.

Junior/Senior Recitals

All students giving a recital must enroll in MU260 .1/MU260.2 (Half Junior Recital/Half Senior Recital) or MU460 (Full Recital) in the appropriate semester. All student recitals must abide by the School of Music Recital Requirements and Standards listed here and on the following page.

School of Music Recital Requirements:

- Junior Performance majors must give a satisfactory 30-minute, Half Recital (25 minutes of music).
- Senior Performance majors must give an additional satisfactory 60-minute, Full Recital (55 minutes of music).
- Senior Composition majors must give a satisfactory 60-minute, Full Recital (55 minutes of music) and are exempt from the junior recital requirement.
- Senior Piano Pedagogy majors must give a satisfactory 60-minute, Full Recital (45 minutes of music and an additional performance by an approved student of the senior performer) and are exempt from the junior recital requirement.
- Senior Music Education (Pre-Certification) or Traditional Worship majors must give a satisfactory 30-minute, Half Recital (25 minutes of music) in their primary instrument (Traditional Worship majors also have the option of completing a satisfactory project before graduation).
- Senior candidates for B.A. in Music degrees must perform a successful 30-minute, Half Recital (25 minutes of music) in their primary instrument or complete a Senior Capstone Project to fulfill their graduation requirements.* Faculty recommendation will be given four semesters prior to the proposed recital/project semester and should be considered binding. Please note: Music Production students have a unique senior project course and may contact the Music Production faculty for additional information.

*Students completing a project must obtain faculty approval of the topic, scope and medium by the end of junior year/two semesters before the proposed graduation date..

Non-degree recitals or recitals in a secondary instrument may be given (schedule permitting) with special permission from the instructor and faculty. These recitals must follow departmental standards. Students who wish to give such a recital should begin

seeking permission one year in advance and may be encouraged to use an off-campus venue due to limited hall availability. Students will be contacted by the instructor of the class who will provide a list of the available recital slots as well as all recital scheduling information and regulations.

School of Music Recital Standards

These standards must be met in order to successfully fulfill recital requirements:

- A successful *Pre-Recital Jury* is required for all recitals. Pre-Recital Juries will be scheduled 2-5 weeks prior to the recital date.
- *Duration:* The time length for recitals is 25 minutes of music for a half recital and 55 minutes of music for a full recital. Recitals shorter or longer than this do not satisfy the requirements. Doors must open no later than 15 minutes prior to the set recital time.
- *Intermissions:* Joint recitals given by more than one person may not include an intermission (unless the accompanist is shared); a full recital given by one person may include an intermission if necessary and may not exceed 10 minutes; instrumentalists may take 15 minutes.

Recitals may include popular, musical theater or contemporary Christian selections at the discretion of the instructor, but the time allotted to them is limited to 3-4 minutes for a half recital and 6-8 minutes for a full recital. Those time limits may not be exceeded without special permission from the faculty.

- A recital repertory standard in the piano, voice and guitar disciplines may be provided by the head of each area listing the types of required literature for recitals in the junior and senior years.
- *Dress code* for recitals must follow the guidelines for special events as stated in the TMU Student Handbook. Dress must be appropriate formal attire: ladies must wear a formal dress or a formal skirt and blouse and gentlemen must wear a suit and tie or tuxedo.

Students will work with the recital instructor prior to their recital in regards to room setup, programs, lighting, dress code, stage management, ushers and other personnel, receptions, etc. A syllabus with detailed information pertaining to all of these areas will be given to all students giving recitals.

Performance Levels and Jury Requirements for All Degrees

Voice:

Vocal Performance

All Semesters: Five-eight songs memorized every semester; jury and collaboration with a pianist is required.

Literature should be classically focused but may include theatre, pop, jazz and worship styles to suit student's interests and goals (3-5 minutes allowed in Half Recital; 5-8 minutes allowed in Full Recital); some sacred repertoire should be included.

- *Freshman:* Five songs memorized each semester; at least six songs per year in a foreign language, must include Italian; the spring jury will serve as the Approval for Continuance in the Bachelor of Music degree
- *Sophomore:* Six songs memorized each semester; at least seven songs per year in a foreign language, including Italian and German; must include oratorio
- *Junior:* Eight songs memorized each semester; additional languages including French; satisfactory Half Recital (25 minutes of music) of upper level material representing at least three languages (including English)

- *Senior*: Eight songs memorized each semester; additional languages such as Russian, Spanish, Latin, Welch, etc.; satisfactory Full Recital (55 minutes of music) of upper level material representing at least four languages (including English)

Voice as Primary Instrument for Non-Performance Degrees

(B.M. Music Ed., B.M. Worship, B.M. Composition or B.A. in Music with Varied Emphasis)

Four-Five songs memorized every semester; jury and collaboration with a pianist is required. Literature should generally be classically focused but may include theatre, pop, jazz and worship styles to suit student's degree, interests and goals (3-5 minutes allowed in Half Recital); some sacred repertoire should be included

- *Freshman*: Four songs memorized each semester; at least four songs per year in a foreign language, must include Italian; for BM candidates only: the spring jury will serve as the Approval for Continuance in the Bachelor of Music degree.
- *Sophomore*: Five songs memorized each semester; at least five songs per year in a foreign language, including Italian and German; must include oratorio
- *Junior*: Additional languages including French
- *Senior*: Additional languages; Satisfactory Half Recital (25 minutes) of upper level material representing three languages (including English)

Voice as Non-Primary Instrument and Non-Music Majors

Four songs memorized each semester of lessons; jury and collaboration with a pianist is encouraged but not required

Piano:

Piano Jury Requirements for all Music Degrees

Minimum Jury Expectations

- *MU160A*: two pieces, both memorized
- *MU360A*: three pieces, including two from memory

Piano Repertoire Guidelines

- *Freshman*:
Minimum of ten minutes of new music per semester. Expectations for the year include the mastery of Bach prelude and fugue, a sonata movement, and additional balanced repertoire. The spring jury will serve as the Approval for Continuance in the Bachelor of Music degree.
- *Sophomore*:
Minimum of ten minutes of new music per semester. Expectations for the year include the mastery of a complete sonata, an etude of virtuosity, and additional balanced repertoire.
- *Junior*:
Minimum of fifteen minutes of new music that reflects at least two style periods for a non-recital semester. Expectations for the year include the performance of a junior recital of twenty-five minutes of music for piano performance majors.
- *Senior*:
Minimum of twenty minutes of new music that reflects at least two style periods for a non-recital semester. Expectations for the year include the performance of a senior recital of the appropriate duration.

Instrumental:

Instrumental Bachelor of Music Degrees

All literature will be chosen by the studio professor with student consultation. Literature will be selected from at least three style periods, Baroque, Classical, Romantic, Impressionistic, or Modern, during eight semesters of private study. Level 5-6.

Wind and String Instrumentalists

- *Freshman:*
 - Minimum of two movements of a Concerto, Sonata or two singular major works demonstrating technical skill, musical fluidity and musicality.
 - All major scales by semester two
 - The spring jury will serve as the Approval for Continuance in the Bachelor of Music degree
- *Sophomore:*
 - Minimum of two movements of a Concerto, Sonata or two singular major works demonstrating technical skill, musical fluidity and musicality.
 - All harmonic minor scales by semester two
- *Junior:*
 - Two complete Concerti, Sonatas, or major works demonstrating technical skill, musical fluidity and musicality.
- *Senior:*
 - Two complete Concerti, Sonatas, or major works demonstrating technical skill, musical fluidity and musicality.

Percussion

- *Freshman:*

Mallet Percussion

- A minimum of one musical selection utilizing two mallets.
- All major scales with a minimum of two octaves ascending and descending.
- All major arpeggios with a minimum of two octaves ascending and descending.

Snare Drum

- A minimum of four etudes from “Elementary Snare Drum Studies” by Mitchell Peters or equivalent literature.
- The 26 original rudiments as described by the Percussive Arts Society, memorized.

Other repertoire may also be included at the discretion of the studio professor.

The spring jury will serve as the Approval for Continuance in the Bachelor of Music degree

- *Sophomore:*

Mallet Percussion

- A minimum of one musical selection utilizing three or four mallets.
- All melodic and harmonic minor scales with a minimum of two octaves ascending and descending.
- All minor arpeggios with a minimum of two octaves ascending and descending.

Snare Drum

- A minimum of four etudes from “Intermediate Snare Drum Studies” by Mitchell Peters or equivalent literature.
- Mastery of the 26 original rudiments as described by the Percussive Arts Society.

Timpani

- Mastery of basic stroke and roll techniques.
- A minimum of four etudes that demand skill in tuning to multiple pitches on two timpani.

Other repertoire may be also included at the discretion of the studio professor.

Percussion (cont'd)

- *Junior and Senior:*
 - Solo literature for keyboard percussion utilizing three to four mallets.
 - Solo literature for timpani that demands skill in tuning to multiple pitches on a minimum of four timpani.
 - Solo literature for rudimental or orchestral snare drum.
 - Orchestral excerpts.
 - Solo literature for multiple percussion.
 - Drum set.
 - Other repertoire may also be included at the discretion of the studio professor.
 - Demonstration of musical skill performing orchestral excerpts on the following orchestral accessory instruments:
 - Piatti
 - Suspended Cymbal
 - Triangle
 - Concert Bass Drum
 - Tambourine

Instrumental Bachelor of Arts Degrees

All literature will be chosen by the studio professor with student consultation. Literature will be selected from at least three style periods, Baroque, Classical, Romantic, Impressionistic, or Modern, during eight semesters of private study. Level 4-5.

Literature and technique requirements are the same as for the Bachelor of Music Degree, except that level of literature is less difficult and the performance expectations based on 8 units of private instruction. BA students give a 30-minute recital their senior year.

- **Woodwinds, Brass and Strings**

- One solo demonstrating technical ability and lyrical ability
- All major (starting with semester two Freshmen) and minor scales (starting with semester four Sophomore) from memory
- Note: One sonata or concerto with contrasting movements is acceptable.

- **Percussion**

Juries must include at least one work for keyboard percussion and

a solo, etude, or excerpt on either timpani or snare drum or both. Other repertoire may also be included at the discretion of the professor. Juries will include time to play required scales.

Mallet Percussion

1 - 2 mallet keyboard solo or orchestral excerpts (at second semester jury),

1 - 4 mallet keyboard solo (at fourth semester jury) and

All major (at second semester jury) and minor scales/arpeggios (at fourth semester jury)

Snare Drum

1 - Rudimental snare drum etude, or

1 - Orchestral snare drum etude or orchestral excerpts

Timpani

1 - long roll timpani etude or minimum demonstration of tuning ability and tone production

Consult with your studio teacher to determine repertoire well in advance.

Senior Capstone Projects

In lieu of a recital, some degrees provide an option for a student to prepare a Senior Capstone Project that showcases understanding and synthesis of a musically interesting topic through both written and presentation components. The student must acquire permission from the music faculty to complete a project in lieu of a recital two semesters prior to the semester in which the project will be completed, ie. spring semester for a project to be completed in the spring semester of the next academic year. If indicated on a jury form, a faculty recommendation towards a Senior Capstone Project in lieu of a recital should be considered binding.

Please note: Music Production students have a unique senior project course and may contact the Music Production faculty for additional information.

Mandatory components for the senior project include:

- Project Supervisor
- Proposal for the Music Faculty
- Written Component, determined by specifications of the type of project chosen
- Registration for the Senior Capstone Project (MU490) in the semester of project completion
- Project Check, minimum of 3 weeks before public presentation
- Program that includes an abstract/description of presentation, date, time, place and acknowledgement of Project Supervisor
- Public Presentation, appropriate to the project
- Product for Student Archives, in both hard and digital formats

School of Music Information

Office Hours

Monday - Thursday: 9:00 am - 5:00 pm

Friday: 9:00 am - 3:00 pm

Practice Rooms

Sign-ups for practice rooms will be emailed out at the end of the first week of classes each semester and the finalized schedule will be posted on the doors of each practice room.

Required practice hours are determined by each student's individual instructor.

Room Numbers

MC 100	Music Library
MC 101	Recital Hall / Choral Rehearsal Hall
MC 102	Recital Hall / Instrumental Rehearsal Hall
MC 103	Music Classroom
MC 104	Theory and Music History Classroom
MC 105	Computer Lab (open 6:00 am – midnight)
MC 106	Teaching Studio
MC 201	Classroom
MC 202	Teaching Studio
MC 203	Vocal Studio
MC 204	Piano Studio
MC 205	Piano Lab
Practice Rooms (open: 6:00 am – midnight)	

Room Use

All of our rooms are to be treated with the utmost respect and consideration—they are not your dorm room, storage unit, or dumpster. There are no food or drinks allowed in any room that requires a code to be typed onto a keypad for entry. Please keep track of your things! From time to time there will be a clean-sweep in the practice rooms and anything that is not labeled and in its proper place will be thrown away. No students are permitted to teach private lessons in the music facilities for insurance reasons unless enrolled in classes for which the lessons are assignments (i.e. Teaching Piano Internship courses).

Recital Hall

The Recital Hall is not free for anyone's use—you must obtain permission from the Recital Hall Coordinator before use, and this is only granted to students preparing for a recital in the same semester. If something has been damaged or if an instrument is not working properly, please notify the office. Office computers are not available for student use, even to check e-mail.

Computer Lab

The computer lab is both a classroom and workspace for students taking music production, composition, and other music-related coursework. All files must be stored on student-owned external storage devices.

Room Use (cont'd)

Recording Studio

Use of the recording studio is limited to students enrolled in or having completed music production coursework. It must be secured with instructor approval and a reservation made through the Administrative Manager.

Lost and Found

Lost and Found is located in the Music Office reception area. We will dispose of uncollected items on Monday evenings at 5pm.

Student Staff

Each year, the School of Music hires students for the following positions: Music Recital Hall Event Staff Worker and Sound Technicians, Music TA, Music Office Assistant and House Manager, and Music Librarian.

Health & Safety Standards

Music students, especially those who play or sit near loud instruments, should use earplugs to protect their hearing (there are some available in the music office). Students can also purchase specialty earplugs online that are made to dampen specific frequencies.

Health & Safety Standards (cont'd)

Pianists should be advised that repetitive stress injuries can commonly occur, therefore they should take adequate time to stretch and warmup before beginning a practice session and monitor their physical condition during practice as well as take frequent breaks.

Vocalists must protect their voices by giving their bodies proper rest, learning to speak correctly, singing in healthy environments, being aware of how medicines can affect the vocal cords and not over-singing, specifically in choral situations. A voice instructor can best help students learn how to deal with vocal tension.

All students should be aware that how they use their bodies throughout the day (in classes, typing papers, texting, etc) has a cumulative effect on health and wellness. A lack of sleep will also result in potentially negative physical effects.

Computer Technology

The School of Music strongly recommends that every student entering in or after Fall 2021 own a MacBook Pro computer with a minimum of 16GB of ram as TMU uses Apple products exclusively for music technologies. Composition, Music Production, and Audio Production & Communications majors will be required to own a MacBook Pro as their classes require the use of this software.

School of Music Directory

The Master's University 800.568.6248

Music Office Main

ext. 2280

music@masters.edu

Debbie Birgean

ext 2270

dbirgean@masters.edu

Dr. Don Hedges

dhedges@masters.edu

ext. 2260

Music Box Office

ext. 2255

Dr. Ruta Bloomfield

ext. 2265

rbloomfield@masters.edu

Music TA

ext. 3192

Prof. Sarah Dixon

ext. 2257

sdixon@masters.edu

Mrs. Jennifer Ehlen

ext. 2279

jwehlen@masters.edu

Prof. Ben Mason

ext. 2352

bmason@masters.edu

Prof. Lauren Mason

ext. 2263

lmason@masters.edu

Dr. Paul T. Plew

ext. 2251

pplew@masters.edu

THE MASTER'S UNIVERSITY'S COMMITMENT TO SCRIPTURE

NOTICE OF NONDISCRIMINATION & AFFIRMATION OF THE MASTER'S UNIVERSITY'S COMMITMENT TO SCRIPTURE

The Master's University is committed to Scripture, our mission, and our purpose.

The mission of The Master's University is to empower students for a life of enduring commitment to Christ, biblical fidelity, moral integrity, intellectual growth, and lasting contribution to the Kingdom of God worldwide.

The Master's University operates in compliance with all applicable federal and state anti-discrimination laws and is committed to providing a learning and living environment that promotes student safety, transparency, personal integrity, civility, and mutual respect. The Master's University has received approval of the regulatory exemption available under Title IX, 34 C.F.R. Section 106.12. The statutory exemption is self-executing as set forth in 20 U.S.C. Section 1681(a)(3).

The Master's University is also exempt from the non-discrimination restrictions in California Education Code Section 66270 (the "Act"), in accordance with Section 66271 of the Act, to the extent such restrictions are not consistent with the religious tenets of the institution. As an educational institution controlled by a religious organization within the meaning of Title IX, The Master's University is exempt from the application of Title IX and the Act to the extent such regulations are not consistent with the institution's religious tenets.

The activities from which The Master's University is exempt are comprised of the following:

- Policies regarding student recruitment and admissions prohibitions on the basis of sex
- Policies regarding rules of behavior, sanctions, or other treatment
- Policies regarding limitation of rights, privileges, advantages, or opportunities
- Policies regarding all shared private spaces (i.e. residence halls, restrooms, locker rooms)
- Policies regarding athletics
- Policies regarding employment, including pre-employment inquiries, recruitment, and discrimination in employment for pregnancy leave, childbirth, termination of pregnancy, sexual orientation, and gender identity
- Policies regarding pregnancy and marital status

The following person has been designated to handle inquiries regarding the University's compliance:

Kim Wilson, *Director of HR and Title IX Coordinator*
21726 PLACERITA CANYON ROAD, SANTA CLARITA, CA 91321 661.362.2844

THE MASTER'S UNIVERSITY IS COMMITTED TO SCRIPTURE, OUR MISSION, AND OUR PURPOSE

The mission of The Master's University is to empower students for a life of enduring commitment to Christ, biblical fidelity, moral integrity, intellectual growth, and lasting contribution to the Kingdom of God worldwide.