

2020

# pre-wow guide

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In this guide, we have tried to anticipate and answer the questions you have regarding your transition to The The Master's University. We hope you find it helpful.

**if you have any unanswered questions, feel free to give us a call at 661.362.2363.**

welcome.

Welcome to The Master's University! We are excited to come alongside you as you begin your time as a TMU student. Week of Welcome (WOW) is intentionally designed to help make your transition to TMU a little easier. This program provides all incoming students and their parents with information about academics, student life activities, student services, residence life, international programs, and much more.

During this week, you will have the opportunity to engage with administrators, faculty, staff, and current TMU students. WOW staff will be available throughout the week to answer any questions you may have.

All new students are required to attend WOW. **WOW begins Thursday, August 20 for international students + Saturday, August 22 for domestic students.** Classes begin Thursday, August 27.

We would love to answer any questions or hear any comments that you might have. Please feel free to contact us at any time. We look forward to seeing you in August!

**wow staff**

**p.s. hey parents!**

join us for wow updates online!

"Like" The The Master's University Facebook page and follow **@mastersuniversity** on Instagram for WOW photos. Be sure to check back each day for updates!

#findustans

## contact us.

800.568.6248 | 661.259.3540

department	extension
orientation questions	2289
housing questions	2821
admissions	2363
registrar	2812
student accounts	2212
financial aid	2290
health center	2662
student employment/work study	2678
campus safety/parking questions	2500
it service desk	2876
library	2278
fitness center	2940
university exchange	2665
campus mail center	2349

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masters.edu  
ue.masters.edu  
gomustangs.com

 @mastersuniversity // @tmuasb

 facebook.com/mastersuniv

 @mastersuniv

 @snaptmu



# biblical mandates.

## **developing wisdom. establishing convictions. producing leaders.**

The Master's University is committed to developing its students into people who obey God because they are personally accountable to Him and His Word rather than to man and his arbitrary rules. Our policies regarding student conduct are divided into two categories, Biblical Mandates and University Policies. Biblical Mandates are specific commands from God's Word which apply to a believer's life. University Policies are requirements designed by the University administration to facilitate an educational environment that honors the Lord.

As an academic and spiritual community, The Master's University requires students to adhere to both Biblical Mandates and University Policies while the semester is in session or while they are representing the university in an official capacity (missions trips, concerts, sporting events, etc.). This includes Thanksgiving break, Winterim, Easter break, spring break, and post sessions.

The student, by virtue of his signature on the Application for Admission, agrees to live within the framework of the standards of the University both on and off campus while each semester is in session or while participating in any University-sponsored program. While a student's personal convictions may differ somewhat from these standards, their choice to become a part of The Master's University community implies a commitment to willingly abide by these policies. Students on Christmas or summer break are expected to honor the Lord by living a life submitted to biblical mandates and are encouraged to honor the authority of parents, church leaders, and employers in regard to matters of personal preference.

# priority checklist.

- Please make arrangements to be at all scheduled WOW events.
- Read all the hyperlinked material on the WOW section of the TMU website for details and updates go to [masters.edu/wow](https://masters.edu/wow).
- Read the **TMU Student Handbook**, which can be found online by visiting [masters.edu/handbook](https://masters.edu/handbook).
- Begin making travel arrangements for an August 20 arrival for international students and August 22 for domestic students.
- Return your Health Center medical forms.
- Share orientation materials with your parents or family so they can familiarize themselves with the same information.
- Check the online Academic Calendar before scheduling any holiday travel during the school year\*. It is important that you plan carefully so you do not miss any classes or exams. If you have any questions about this, please contact the Registrar's Office at 661.362.2812.  
*\*Please note that the spring semester begins with the first session of the Truth and Life Conference on Wednesday, January 13.*
- If you plan to work on campus, you will need to: Establish your identity (e.g. driver's license, school ID, etc.) **AND**

Prove your employment eligibility (e.g. social security card, passport, birth certificate, etc.\*)

\*Please bring originals of all documents.

## dorm fire code.

**The following rules are to be observed in the dorm areas in compliance with the Los Angeles County Fire Code:**

- There are to be no decorations on the ceilings.
- There must be 12 inches of space between the ceiling and any combustible material placed on the walls.
- For every five feet of continuous combustible decorations, a 12-inch separation needs to be made to help prevent the spread of fire.
- No combustible decorations are to be placed on exit doors.
- Christmas trees are not allowed in rooms, and only in lounges when they are sprayed with flame retardant material.
- Curtains, blinds or drapes must be flame retardant material.
- Unoccupied dorm room doors are not to be propped open.
- Halls and stairwells must be clear of obstructions.
- No extension cords are allowed (surge protectors may be used but not plugged into each other).
- Floor heaters must be UL rated, equipped, and kept away from flammable items.
- Absolutely no open flames of any kind are allowed in individual room or hallways.
- Dorm hallway end doors and wing doors must not be propped open.

# faqs.

## what furnishings are provided for each student?

bed with mattress (*extra-long twin*), wardrobe, dresser, desk, chair, vertical or mini blinds (*drapes, curtains and other window treatments are not permitted*), + limited amount of nails will be given by Resident Director upon request

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## what should i bring?

bedding (*extra-long twin sheets, pillows + blankets*), towels, washcloths, shower caddy, shower shoes, alarm clock, hangers, wastebasket, utensils, + a few dishes (*depending on how much snacking you'll be doing in your dorm*)

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## additional items to consider bringing.

small, non-halogen lamp, laundry baskets, detergents, rolls of quarters for laundry, iron, clothes-drying rack, plastic crates or storage bins, plants, posters, decorations (*use sticky tack*), hot pot and/or coffee maker (*ul listed, no open coil*), secure lock for bicycle (*u-locks recommended*), refrigerator - 3.6 cubic feet or smaller (*1 per room, must be plugged directly into wall outlet, should be checked by RA*)

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## what should i not bring?

drapes, curtains or other window treatments, pets other than goldfish or tropical fish (*aquarium limited in size to less than 10 gallons with stand; must have agreement of roommates*), microwaves, toasters or hotplates (*each hall has a microwave*), waterbeds, nails, tacks, adhesive hooks, picture hangers or screws, upholstered furniture (*due to fire laws*), combustible items such as dried flowers (*no lit candles or incense are allowed in residence halls*), posters or decorations that encourage or support violation of The Master's University Policies (*no alcoholic beverages or advertisements permitted*)

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## what laundry facilities are available?

Each dorm has coin or card operated machines – a washing machine load will cost \$1.50, and a dryer load will cost \$1.25.

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## are there single rooms available?

No, but we are sure you will enjoy the community in the dorms.

# faqs.

## **can i move into my dorm early?**

Because of our staff training schedule, we will not be able to accommodate an early arrival.

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## **can i live off campus?**

Students who live off campus must meet at least one of the following qualifications: living with parents, married, an academic senior or at least 22 years of age. You must complete an application that will be reviewed by the Deans' Office in order to receive approval to live off campus. The application can be found on Content Management through Self-Service under "Off-Campus Housing."

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## **what if i forgot something?**

Don't worry! The campus is within 3 miles of Walmart + Target.

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## **how do i select my dorm or roommate preferences?**

You can select your dorm and roommate preferences during pre-registration using the Registration Dashboard on the Student Portal. If you need to update your preferences, go back to the Registration Dashboard or contact [housing@masters.edu](mailto:housing@masters.edu).

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## **when will i find out my dorm and roommate?**

You will receive an email with your dorm and roommate assignment on Friday, August 7. Please be aware that while the Housing Committee takes everyone's requests into consideration, they will be granted based on priority and registration date.

**for any other information regarding the dress code, dorm rooms or campus policies, please read the student handbook.**

# campus mail.

## basic campus mail information.

Mail Center personnel are eager to serve the faculty, staff and students of The Master's University. Although the Mail Center is not a branch of the U.S. Government, we are still governed by U.S. Postal Service regulations. Therefore, the Mail Center must observe federal requirements in handling and processing the mail. We have also instituted other policies in order to maximize efficiency and provide a high level of service. Visit our website at [masters.edu/mailcenter](http://masters.edu/mailcenter).

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## mail center faqs.

### What is my student address?

All incoming mail and packages for students at The Master's University should be addressed:

STUDENT'S NAME \_\_\_\_\_ TMU # \_\_\_\_\_

THE MASTER'S UNIVERSITY

21726 PLACERITA CANYON ROAD

SANTA CLARITA, CALIFORNIA 91321-1200

### What is my TMU # ?

Your TMU # is your mailbox number. Mailbox numbers are issued by email during August provided the student has completed the registration process. You may access your mailbox combination, mailbox number and dorm information on Content Management by clicking on "Mailbox Info" (under heading "Students"). Your mailbox number is very important. Please notify everyone who will be sending you mail to include your mailbox number on all your mail. Mail received without your mailbox number will be delayed.

### What is the best way to ship personal belongings from home?

- We recommend using UPS for your larger packages.
- Please keep packages under 50 lbs for ease in carrying them to the dorms.
- Packages should be corrugated with cushioning around items except for clothing and books.
- Packages should be firmly packed and taped with reinforced packing tape. Do not use rope, twine, masking tape or duct tape on packages.
- The Master's University cannot assume responsibility for items stolen or damaged during shipment. Therefore, make sure all of your packages are insured.
- Refer to [ups.com](http://ups.com) for more packaging guidelines.
- If packages are not prepared correctly, UPS will not honor any claims against damage.
- A package slip will be placed in your mailbox the day a package arrives. Your package may be picked up in the Campus Mail Center as soon as you arrive; however, you may want to wait until you have checked in and have your room key so you don't have to carry them around.

# on-campus dining.

## **mustang grill.**

The Mustang Grill is a gathering place for the entire community and designed to showcase a wide range of flavorful, delicious offerings for breakfast, lunch and dinner in an all-you-care-to-eat casual dining setting.

Visit Classics for traditional dishes such as macaroni and cheese or roasted turkey and garlic mashed potatoes. Exhibition features authentic global cuisine prepared right in front of your eyes. The made-to-order Deli offers a house roasted meats, so you can have your sandwich your way, and the Grill features fresh, ground chuck hamburgers and fresh, natural chicken breasts. The Mustang Grill also offers Greens, a salad bar abundant with local, fresh produce and Stock Pot featuring made-from scratch soups.

Monday through Friday, the Mustang Grill offers breakfast, lunch, and dinner. On Saturdays, students can eat brunch and dinner. On Sundays, the Grill offers a continental breakfast, lunch, and dinner.

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## **the trough.**

This on-campus bistro features a bevy of grab + go wraps, salads and pastries, as well as a Starbucks-trained barista behind a full-service espresso bar. Flex bucks, cash, debit and credit are accepted.

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## **resident student dining plans.**

20 Flex: 20 meals per week + \$150 Flex Bucks per semester

14 Flex: 14 meals per week + \$150 Flex Bucks per semester

10 Flex: 10 meals per week + \$150 Flex Bucks per semester

The 20, 14 and 10 Dining Plans may also be purchased without Flex. Students sign up for their meal plan when they register. Using your Student ID card, Flex works like a debit card\* and is accepted like cash at both the Mustang Grill and The Trough.

*\* Please note that Flex Bucks can be carried over from the fall semester to the spring semester, but must be used by the end of the spring semester or they expire.*

At Bon Appetit, food is more than sustenance. That is why their objective is to bring the highest level of food and service. To accomplish this, they have assembled one of the finest and most qualified management teams in their company. Please feel free to contact any one of them with your food service questions and concerns. Bon Appetit also welcomes your email comments and suggestions.

**Leo Reyes, General Manager**

661.362.2851 | [mastersuniversity.cafebonappetit.com](mailto:mastersuniversity.cafebonappetit.com)

# student life.

## student activities.

Student Activities exists to serve the TMU campus for their joy in Christ. We invest in our campus through intentional communication, purposeful events and joyful service to, through, and because of our great Savior Jesus Christ. The Associated Student Body is a student-led extension of the Office of Student Activities and its purpose is to facilitate events, activities, and traditions to promote community and fellowship with one another.

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## chapel.

Chapel is the central gathering time for the proclamation of God's Word to our campus community. While primary importance is placed on the teaching of the Scriptures, we compliment this through the worship of our God in song, corporate celebration of who we are as a community, and highlight accomplishments and victories from our midst. We meet for chapel on Monday, Wednesday and Friday from 9:10 to 10:20 a.m.

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## intramurals.

We desire to challenge each individual to view his participation as more than just physical exercise. We believe that competition raises many opportunities for us and others to look through a window into our hearts. The manner in which one conducts himself during recreation and competition is a reflection of one's character and is ultimately a spiritual matter. Our goal is that character would be developed through interaction with teammates, opponents and game officials. This avenue provides increased opportunity for fellowship and relationships while simultaneously giving the opportunity to model Christian character and biblical leadership.

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## international student advancement.

The international community at The Master's University includes over 100 international and third-culture kid (TCK) students from nearly 40 different countries. We desire to shepherd these students through their transition to The Master's University, mobilize them toward involvement in all areas of campus, help them share their unique backgrounds with the campus at large, and provide opportunities for them to build authentic relationships with one another. Our staff actively promotes the spiritual, academic and social success of these students through a pre-WOW orientation, a fall international retreat, service projects, prayer partners, a celebration of completion, personal counseling and other community events.



# global outreach.

The Office of Global Outreach seeks to glorify God through the promotion of His work around the world by providing students with a practical awareness of missions and with opportunities to minister to the spiritual and physical needs of the world.

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## **global outreach (go) teams.**

GO teams exist to magnify the name of Jesus by involving students in local churches and vocational ministries in cross-cultural settings around the world. After training together during the spring semester, GO teams minister and learn together for 4-8 weeks during the summer. Examples of trip locations include Ecuador, Philippines, Albania, South Africa, Southeast Asia, England, and Togo. Vocational opportunities may include medical support, orphan care, EFL, sports ministry, computer networking and media support, among others.

Program Description: [masters.edu/GO](http://masters.edu/GO)

Program Reports: [facebook.com/themastersuniversity](https://www.facebook.com/themastersuniversity)

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## **engage day.**

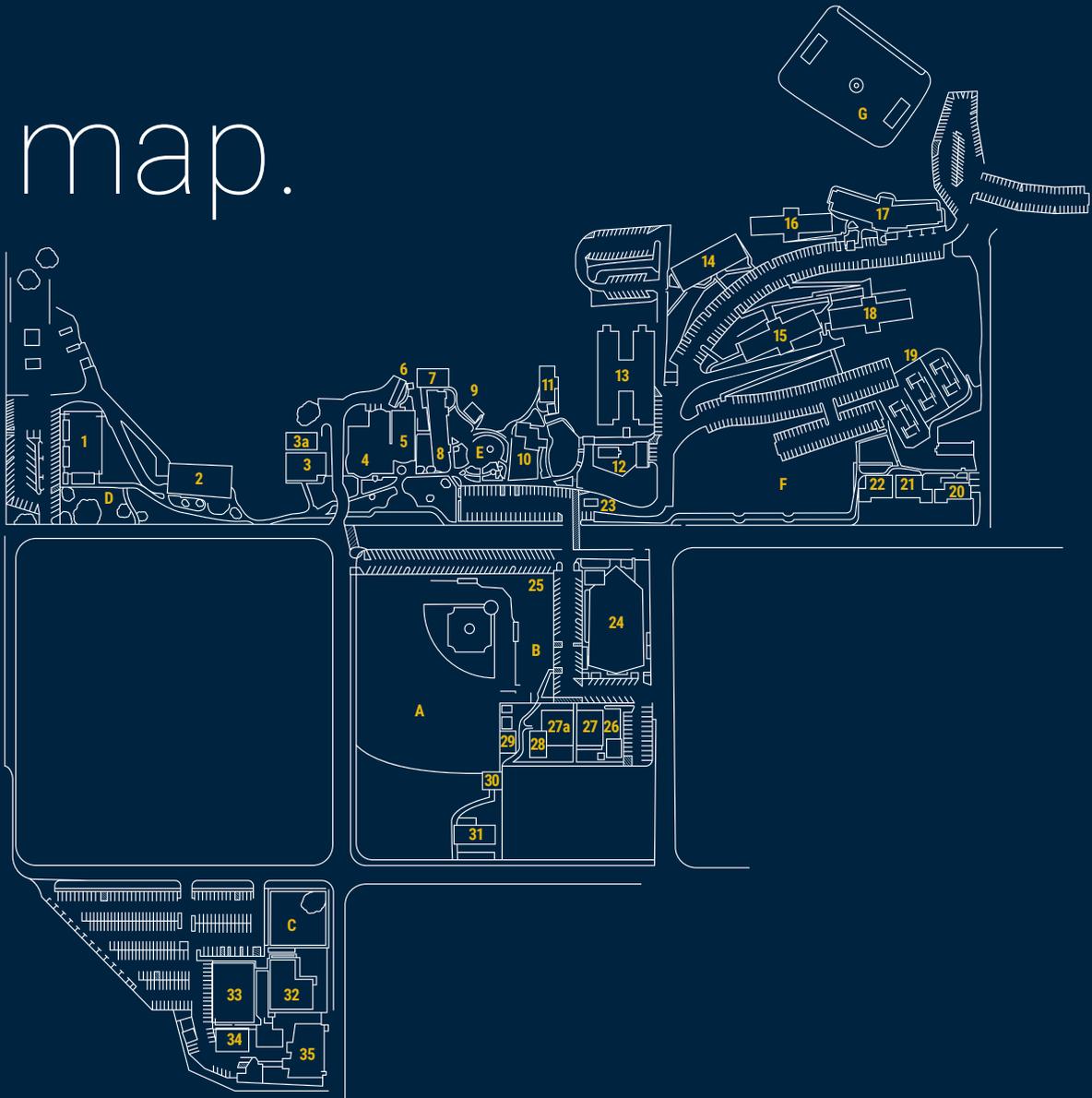
Engage Day is a day that we cancel classes and give our students an opportunity to serve our community through their local church. We seek to encourage our students to serve our local community with their local church through community evangelism, partnering with non-profits, serving the community center, cleaning up public facilities, or serving local families. We seek to uphold the local church and give students an opportunity to partner with their local church in our community. We encourage you to sign up for Engage Day!

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## **local church day.**

At Master's, we recognize the value of our student body being actively involved and plugged into the local church as a means of spiritual growth, fellowship, and service. At the beginning of the fall semester, we invite key church partners to our campus to interact with the student body and help them find a local church home to practically live out the "one another's" and their role as a part of the body of Christ.

# map.



- |  |  |   |
|--|--|---|
| 1. Reese Center for Science and Mathematics      | 15. Dixon Hall                               | 29. Plant Operations                    |
| 2. Dunkin Student Center/Mustang Grill           | 16. Waldock Hall                             | 30. Soccer Clubhouse                    |
| 3. Alumni House/Development                      | 17. C.W. Smith Hall                          | 31. Communication Center                |
| 3a. Computer & Information Sciences Center       | 18. Sweazy Hall                              | 32. Biblical Studies Center             |
| 4. Powell Library/Legacy Center                  | 19. Tennis Courts                            | 33. Music Center                        |
| 5. JJ Rutherford Admin./Admissions/Financial Aid | 20. TMU Online                               | 34. Business & Teacher Education Center |
| 6. Academic Resource Center & Student Employment | 21. Health Center                            | 35. English & History Center            |
| 7. Computer Center                               | 22. Teacher Education                        |   |
| 8. Vider Administrative Services                 | 23. Campus Safety                            | A. Pete Reese Field                     |
| 9. Wood Shop                                     | 24. The MacArthur Center/ Bross Court        | B. Louis Herwaldt Lawn                  |
| 10. King Hall/Student Services                   | 25. Louis Herwaldt Stadium                   | C. North Campus Lawn                    |
| 11. Chapel Media                                 | 26. Stewardship Services                     | D. RCSM Lawn                            |
| 12. Swimming Pool                                | 27. Fitness Center                           | E. Under the Oaks (UTO)                 |
| 13. Hotchkiss Hall                               | 27a. Kinesiology & Physical Education Center | F. Swixon Lawn                          |
| 14. Slight Hall                                  | 28. Cross Country Clubhouse                  | G. Intramural Sports Field              |

# schedule.

## saturday // august 22

9AM - 12PM	Check-in – MacArthur Center
11:30AM - 1PM	Lunch – Mustang Grill
1:30 - 3PM	Major Orientation Meetings (students + parents) – Selected Classrooms
3 - 5PM	Open Opportunities – Various
4:30 - 6:30PM	Dinner – Mustang Grill
7 - 8PM	President’s Commissioning (student + parents) – MacArthur Center
8:15 - 9:30PM	Parent’s Dessert Reception – Student Center
8:15 - 8:45PM	WOW Group Meet-up (students) – MacArthur Center
9 - 10PM	Dorm Celebrations (students)

## sunday // august 23

8AM - 1:30PM	Sunday Service – Grace Community Church (lunch provided at church)
2:30 - 5:30PM	Swing-Splash-Spike-Swish-Smash – All Campus
6 - 8PM	Mustang Fam (dinner provided)

## monday // august 24

7 - 9AM	Breakfast – Mustang Grill
9 - 10AM	TMU Talks – MRH
10 - 10:30AM	Coffee Break – MRH
10:30 - 11:30AM	First Year Seminars: Residence Life – MRH
11:30AM - 1PM	Lunch with WOW Groups – Mustang Grill
1:30 - 2:30PM	First Year Seminars: Student Activities – MRH
3 - 6PM	Master’s Cup Practice
4:30 - 6:30PM	Dinner – Mustang Grill
7 - 9PM	The Master’s Cup – MacArthur Center
9 - 10:30PM	Master’s Cup Afterparty – Under the Oaks

## tuesday // august 25

7 - 9AM	Breakfast – Mustang Grill
10 - 11AM	TMU Talks – MRH
11AM - 12PM	Lunch with the Majors
12:30 - 8PM	Beach Day – TBA

## wednesday // august 26

7 - 9AM	Breakfast – Mustang Grill
9 - 10AM	TMU Talks – MRH
10 - 10:30AM	Coffee Break – MRH
10:30 - 11:30AM	First Year Seminars: Academic Affairs and Resources + Career Services – MRH
11:30AM - 1PM	Lunch with Wing – Mustang Grill
1:30 - 3PM	First Year Seminars: Freshman Survey – MRH
3 - 4PM	Student Employment Orientation (work study students only) – EHC100
4:30 - 6:30PM	Dinner – Mustang Grill
7 - 9PM	Campus Welcome Back + Praise and Prayer Evening – TBA

**due to current uncertainties related to the covid-19 situation, please note that this schedule is contingent upon the status of our campus as august approaches. check the website for any updates or changes.**

for christ & scripture.

[masters.edu](http://masters.edu)

