



JOB DESCRIPTION



INFORMATION

Job Title:	<i>Assistant Coach, Throws</i>	EEOC Job Classification	Professionals
		FLSA Classification	Non-exempt
Department:	Track & Field	W/C Classification	9101 – Labor
Reports To:	Head Coach	Effective Date	9/22/2021

SUMMARY

Advance the mission and vision of TMUS by providing training and coaching for TMU Track & Field throwers; participate in athlete recruitment.

ESSENTIAL JOB FUNCTIONS

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Facilitate throws practice.
- Provide coaching support for throwers during competition.
- Support Track & Field Head Coach with recruitment efforts.
- Lead throws clinics for TMU Track & Field Summer Camp program (TBD).
- Performs other related duties as assigned.

QUALIFICATIONS

- Has a personal relationship with Jesus Christ and a demonstrated commitment to the doctrinal position of TMUS and a continuous exhibition of a desire to minister and serve others in varied capacities.
- Excellent written and verbal communication skills
- Strong organizational and interpersonal skills
- Service oriented with strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community.
- Exercise confidentiality, good judgment, and discernment.
- Must successfully pass a background investigation.

SUPERVISORY RESPONSIBILITY

- This position has no supervisory responsibilities.

EDUCATION AND EXPERIENCE

- Bachelor's Degree required; Master's Degree preferred.
- Proficient in Microsoft Office Suite or similar software.

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PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand; walk; use hands to finger, handle or feel; and reach with hands and arms.
- This position requires the ability to occasionally lift office products and supplies, up to 30 pounds.
- Travel expected for athletic events.

ADDITIONAL INFORMATION

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

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