



JOB DESCRIPTION



INFORMATION

Job Title:	<i>Men's Volleyball Head Coach</i>	EEOC Job Classification	Professionals
		FLSA Classification	TBD
Department:	Athletics	W/C Classification	9101 – Labor
Reports To:	Athletic Director	Effective Date	7/1/2020

SUMMARY

Oversees the day-to-day operations, maintenance, and administration of the University's Men's Volleyball program. Accountable to produce the highest attainable levels of excellence in instruction as well as individual and team performance. Will develop and improve the technical and physical skills of in each student-athlete. Represents the institution through recruitment of potential student-athletes, interaction with the GSAC office, and colleagues at other institutions.

ESSENTIAL JOB FUNCTIONS

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Possess considerable knowledge in planning, organizing, and implementing a Collegiate Volleyball program.
- Provide adequate team and individual sport instruction within an established program system.
- Contribute to the sport skill development of individual student-athletes.
- Pursue continuing education in coaching strategies, competencies, and techniques.
- Recruit potential student-athletes who possess an appetite for spiritual growth and a personal relationship with Jesus Christ.
- Invest in student-athletes with a focus on mentorship, personal discipleship, character formation, and academic progress.
- Support the mission of the University by strengthening a tradition of quality athletics while challenging student-athletes to excel academically and as followers of Christ.
- Ensure NAIA Eligibility Rules and the NAIA Handbook and Bylaws are followed.
- Ensure compliance with the policies of the Conference affiliation.
- Advance the individual sport program through cultivating and coordinating relationships with program alumni.
- Annually raise funds to supplement sport program scholarship budgets.
- Meet enrollment goals as delineated in the business plan and budget for Men's Volleyball.
- Adhere to TMU Spending Policies and engage in budget planning and spending controls.
- Coordinate all aspects of program to including:
 - Planning and managing the program budget
 - Planning and overseeing the practice and conditioning sessions
 - Scheduling of competitions
- Prepare workouts in advance taking into account the varying skill levels of student-athletes.
- Develop a training cycle taking into consideration the varying levels of commitment and goals.
- Ensure all practice times, team activities, and competitions are communicated clearly.
- Represents the organization at various community and/or business meetings, committees, and task forces; promotes existing and new programs and/or policies.
- Performs other related duties as assigned.

QUALIFICATIONS

- Has a personal relationship with Jesus Christ and a demonstrated commitment to the doctrinal position of TMUS and a continuous exhibition of a desire to minister and serve others in varied capacities.
- Excellent written and verbal communication skills
- Strong organizational and interpersonal skills
- Service oriented with strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community
- Exercise confidentiality, good judgment and discernment

SUPERVISORY RESPONSIBILITY

This position has no supervisory responsibilities.

EDUCATION AND EXPERIENCE

- Bachelor's degree or equivalent experience
- At least five-years' experience as an athlete or coach in a Collegiate Volleyball environment
- Proficient in Microsoft Office Suite or similar software
- Must successfully pass a background investigation

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand; walk; use hands to finger, handle or feel; and reach with hands and arms.
- This position requires the ability to occasionally lift office products and supplies, up to 30 pounds.

ADDITIONAL INFORMATION

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

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