



One Time Payments

1. Enter the required fields (Last Name, Student ID, and Payment Amount). Select “One Time” from the drop down menu and click “Pay Now”.

Student Account Payment

Step 1: Enter Payment Information

Last Name Student ID

Payment Amount Cycle One time


Total \$0.00

Please fill out your Student ID and Last Name before continuing



Have An Account?

[I forgot my password](#)

Secure transactions provided by Cornerstone Payment Systems



2. On the following page, you will be presented with the option to “Create an Account” or “Checkout as a Guest.” To create an account with Cornerstone, please refer to the section below labeled **CREATING AN ACCOUNT**. For this demonstration, we will “Checkout as a Guest.”
3. On the Billing Information page, enter all information marked with an asterisk (*). The total payment amount is displayed at the top and bottom of the page.
4. Once you are satisfied with your information, select “Finalize”.

Student Account Payment

Secure Payment Summary

Last Name

Student ID

Total: \$20.00 monthly

Billing Information

To make your payment using American Express, Visa, MasterCard, or Discover, please fill in the secure order form below.

First Name* Last Name*

Email Address*

Billing Address*

Hi, jphillips@masters.edu

[Transactions](#)
[Update Password](#)
[Logout](#)



Payment Options

1. The Student Accounts office is now pleased to offer E-check (ACH) payment options for students. To set up an e-check, please fill in your bank account information in the fields provided. You may click the “?” circle for further information.

City *	State *	Zip *
<input type="text"/>	<input type="text"/>	<input type="text"/>
E-Check / EFT		
Routing number* ?	Account number* ?	
<input type="text"/>	<input type="text"/>	
Account type*		
Checking		
Comments		
<input type="text"/>		

Creating a Cornerstone Account


1. On the Home Page, enter the required fields (Last Name, Student ID, and Payment Amount). Select “One Time” or “Monthly” from the drop down menu and click “Pay Now”.

Student Account Payment

<p>Step 1: Enter Payment Information</p> <table> <tr> <td>Last Name</td> <td>Student ID</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>Payment Amount</td> <td>Cycle</td> </tr> <tr> <td>\$0.00</td> <td>One time</td> </tr> <tr> <td><input type="button" value="Pay Now"/></td> <td>Total \$0.00</td> </tr> </table> <p>Please fill out your Student ID and Last Name before continuing</p>	Last Name	Student ID	<input type="text"/>	<input type="text"/>	Payment Amount	Cycle	\$0.00	One time	<input type="button" value="Pay Now"/>	Total \$0.00	<p>Have An Account?</p> <table> <tr> <td><input type="text"/></td> </tr> <tr> <td><input type="text"/></td> </tr> <tr> <td><input type="button" value="Login"/></td> </tr> <tr> <td>I forgot my password</td> </tr> </table>	<input type="text"/>	<input type="text"/>	<input type="button" value="Login"/>	I forgot my password
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<input type="text"/>	<input type="text"/>														
Payment Amount	Cycle														
\$0.00	One time														
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<input type="text"/>															
<input type="text"/>															
<input type="button" value="Login"/>															
I forgot my password															

Secure transactions provided by Cornerstone Payment Systems



2. On the following page, you will be presented with the option to “Create an Account” or “Checkout as a Guest.” To create an account with Cornerstone, enter your primary email address, chose a password, and select “Create.”
3. Once the system processes the account setup, you will be directed to the **Transactions** page. Here, you can manage existing reoccurring payments, create new transactions, and update your account information.

Recurring Payments

From the Main Page

1. On the home screen, fill out the required fields (Last Name, Student ID, and Payment Amount). Select “Monthly” from the drop down menu, and choose both a start date and number of payments from the additional menus that appear. Select “Pay Now.”



Student Account Payment

Step 1: Enter Payment Information

Last Name Student ID

Payment Amount Cycle Monthly

Start Payments On * Number of Payments

Total \$0.00

Please fill out your Student ID and Last Name before continuing

Have An Account?

[I forgot my password](#)

2. On the following page, you will be presented with the option to “Login or Create an Account.” If you already have an existing account with Cornerstone, fill out your username and password and select “Login.” If you do not have an existing account with Cornerstone, refer to the **CREATING AN ACCOUNT** section above.
3. On the Billing Information page, enter all information marked with an asterisk (*). The total payment amount will be displayed at the top of the page and at the bottom next to the “Finalize” button. When you are satisfied with your payment information, click “Finalize”.

From Your Account

1. After logging in, select “Transactions” from the menu on the right. On the following page, select “Create a transaction.”



Student Account Payment

Completed Transactions

No completed transactions.

Create a transaction

Hi, jphillips@masters.edu!

[Transactions](#)
[Update Password](#)
[Logout](#)

Secure transactions provided by Cornerstone Payment Systems



2. On the following page, you will be asked to enter your payment information. Enter the required fields (Last Name, Student ID, and Payment Amount). Select “Monthly” from the drop down. In the new menu that appears, select a start date for the payments and the number of reoccurring payments. Click “Pay Now” to confirm your choices.
3. Once you enter the asterisked (*) Billing Information, your re-occurring payment will be set up and automatically continue for the number of months you selected.

For any questions, please contact the Student Accounts Office by phone at 661.362.2212 or by email at accountinfo@masters.edu.