



THE MASTER'S UNIVERSITY

HOUSING & FOOD SERVICE CONTRACT

- 1.0 **ELIGIBILITY:** A student residing in The Master's University (TMU) provided housing must be a current undergraduate student enrolled in nine units or more at TMU, or be determined otherwise eligible by the Deans. Preference will be given to students enrolled in twelve or more units. Any housing and food service charges will be charged directly to the student's account. Charges for campus provided housing do not qualify for the California Renter's Credit.
- 2.0 **TERM OF CONTRACT**
 - 2.1 The term of contract is for the Fall 2016 semester, beginning Monday, August 29th, 2016, through Friday, December 16th, 2016, and excludes meals during the Thanksgiving break.
- 3.0 **CONTRACT ASSIGNMENT:** This contract and the right of occupancy hereby conferred are not transferable or assignable.
- 4.0 **CANCELLATION OF CONTRACT**
 - 4.1 This contract **CANNOT** be terminated or canceled by the student prior to the end of the Fall 2016 semester unless the student meets the conditions described herein.
 - 4.2 A cancellation will release TMU from its responsibility to lease the premises to the student as described herein, and releases the student from all or part of his/her obligation to pay the university for such lease as outlined in section 4.7. Cancellations will result in forfeiture of any deposits made by the student unless all cancellation procedures as described herein are followed by the student.
 - 4.3 This contract may be canceled by TMU at its sole discretion if at any time the student does not meet eligibility as defined herein.
 - 4.4 Requests to cancel this contract shall be made by the student only in writing to the Deans.
 - 4.5 The student may apply for cancellation of this contract for any of the following reasons:
 - 4.5.1 The student fails to attend TMU.
 - 4.5.2 The student withdraws from TMU and provides verification from the Registrar's Office. Such withdrawal from classes does not automatically cancel this contract. The student must still request cancellation from the Deans.
 - 4.5.3 The student demonstrates to TMU that Room and Board charges would make enrollment at TMU an undue hardship on the student. Such demonstration must be detailed in writing to the Deans and will be verified by Student Finance. Cancellation will be the sole discretion of the Deans.

- 4.5.4 The student is married during the term of contract.
- 4.6 Cancellation will not take effect until the student properly checks out of any room into which he/she has been assigned.
- 4.7 In the case that a student requests and is granted cancellation prior to occupying the dormitory he/she will be released of any lease obligation. If a student has occupied the dormitory prior to requesting and being granted cancellation, the student will be responsible for a pro-rated amount of the lease obligation unless this amount is waived by Student Finance.
- 5.0 **DAMAGES AND COSTS:** The student is individually liable for loss or damages to the assigned residence and its furnishings. The student agrees to pay for damages, lost property or unnecessary service costs caused to the residence halls because of their actions, intentional or accidental. Any costs will be charged directly to the student's account.
- 6.0 **LIABILITY:** TMU cannot assume responsibility for any claim for damages sustained by residents or others in their room as a result of their or others acts or omissions, relating to any changes or modifications made to their room or furnishings, such as, but not limited to, the construction or modification of bunk beds, bookshelves, lofts, partitions or other structures. TMU assumes no responsibility for any loss due to theft of personal property of students or their guests, or any damage to property by fire, water, vandalism, or any other cause. Personal belongings are brought to campus at personal risk.
- 7.0 **MANDATORY BOARD:** Conditions of this contract apply to both room and board. Assignment of students to TMU housing includes a mandatory meal plan. Failure to register for or to use the meal plan does not cancel the board portion of this contract. Credit will not be granted for meals not taken. Meals will not be provided during Thanksgiving Break. The board portion of this contract is personal and may not be sold or transferred.
- 8.0 **OCCUPANCY**
- 8.1 The student is under contract for the entire SEMESTER as described in the TERM OF CONTRACT section of this contract. The student must apply to the Deans in writing to remain in TMU provided housing during Thanksgiving Break. TMU reserves the right to use the student's housing room for conference housing during Thanksgiving break. It is the responsibility of the student to move his/her personal belongings into locked storage space provided if requested by TMU.
- 8.2 TMU reserves the right to reassign students requesting housing during breaks to an alternate room on campus to accommodate conference-housing needs.
- 9.0 **CONDUCT:** The student is required to abide by the rules and policies as outlined in TMU Student Handbook and enforced by the Department of Student Affairs.